



P.O. Box 48004
Watauga, Texas 76148
Phone: 817.540.2999
Fax: 1-866-644-7970
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Date of Service:
Property Name:
Property Contact:
Fax No.:
Phone No.:
Unit No.:
Service:
Location in Unit:

Carpet/Upholstery/Rug Cleaning, Resurfacing, Painting, Housekeeping
Resident Notification and Damage Waiver

Dear Resident:

We have been contacted by you and/or your property management company to enter your apartment/home and perform the service(s) shown above. We must receive this waiver back before work will be scheduled.

In order to make our work as pleasant for you as possible, we would like to make you aware of the procedure and let you know how to prepare prior to our arrival.

Remove all personal items on or adjacent to the area that will be affected.

Cats, dogs or other small animals must be removed from the apartment/home. Fish and reptile tanks should be covered. Birds must be removed from apartment/home.

Remove any items that may be misplaced by our team member while our service is being completed.

Resurfaced Tub and Shower Enclosure: CANNOT BE USED FOR 48 HOURS.

Resurfaced Countertops, Bars, and Vanities: CANNOT BE USED FOR 24 HOURS.

Do not use bleach or abrasive cleansers on resurfaced items. Skid resistant stickers should not be used.

If we are cleaning carpet/furniture ensure the area is vacuumed and clear of debris. If we cannot clean your carpet due to clothing and other debris a trip charge (see below) will be applied and the scheduled service will be removed from our books until the trip charge is paid in full.

Open all doors to area where service is to be performed. Closed doors will not be opened by our team member.

Ensure management can access the apartment/home prior to our arrival.

The unit/residence must be vacant while services are performed. Residents should make arrangements to be gone at the time of service. Anyone with respiratory, asthmatic or migraine problems may wish to remain away from the apartment/home for at least 24 hours once work is completed.

If resident is unprepared on the designated date and work cannot be performed, a thirty-five (\$35.00) service fee will be applied and the scheduled job will be cancelled.

In the event that something is damaged or misplaced during or after completion of the service, NPCC, LLC. will not assume liability or responsibility.

Thank you for helping us assist you.